

NORTEC
JOINT WDB AND GOVERNING BOARD EXECUTIVE COMMITTEE AGENDA
MONDAY, JUNE 20, 2016
11:00 A.M. – 1:00 P.M.
NORTEC OFFICE
525 WALL STREET
CHICO, CA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES, APRIL 27, 2016 (ACTION)

The minutes from the April 27, 2016, Executive Committee meeting are attached:

[Minutes](#)

Recommended Action:

Executive Committee approval of the April 27, 2016, minutes, with revisions if needed, as posted.

IV. APPROVAL OF AGENDA (ACTION)

Recommended Action:

Executive Committee approval of the agenda, with revisions if needed, as posted.

V. PUBLIC COMMENT

Members of the public will be invited to make brief comments to the NoRTEC Executive Committee on a specific matter under its jurisdiction.

VI. MISSION AND VISION (DISCUSSION)

Thomas P. Miller and Associates (TPMA) will lead a brief discussion of possible vision and mission statements for NoRTEC. This discussion is intended to narrow down the choices for selection by the full Boards at the August 25th meeting.

VII. SERVICE PROVIDER AUDIT AND MONITORING RESOLUTION (INFORMATION)

NoRTEC service provider Rural Human Services had an audit finding in its June 30, 2015, Single Audit Report relating to its purchase of a building in 2012. NoRTEC has a policy for resolving audit findings which can be found at: [Audit Resolution Policy.pdf](#)

Per this policy, NoRTEC sent RHS an Initial Determination Letter by certified mail on April 8, 2016, requesting a response by June 8, 2016. RHS did not respond to this Initial Determination Letter by the requested date.

In addition, Rural Human Services has failed to provide information that was requested by NoRTEC staff in order to resolve a fiscal monitoring finding which also related to the building purchase. The request was sent by certified mail on April 12, 2016, and the requested information was due on April 29, 2016.

NoRTEC staff will be working with RHS staff and the board of directors to try to resolve these issues. If we are unable to resolve these issues, NoRTEC may implement sanctions. Possible sanctions include the reduction or elimination of funding under contract with NoRTEC.

VIII. RECESS TO CLOSED SESSION PER CALIFORNIA GOVERNMENT CODE SECTION 54954.5, PUBLIC EMPLOYEE EMPLOYMENT, G.S. 54957 (ACTION)

The Executive Committee will meet in closed session to discuss the performance evaluation of NoRTEC's Executive Director.

IX. RECONVENE TO OPEN SESSION

X. REPORT OF ACTION FROM CLOSED SESSION

If appropriate, the Committee will report on action during the closed session.

XI. OLD BUSINESS (INFORMATION)

Old Business items may be brought up for discussion by the Executive Committee.

XII. NEW BUSINESS (INFORMATION)

New Business items may be brought up for discussion by the Executive Committee.

XIII. ADJOURNMENT