NORTEC
JOINT WDB AND GOVERNING BOARD
EXECUTIVE COMMITTEE SPECIAL MEETING AGENDA
August 6, 2026
2:00 P.M.
11 Illahee Lane, Chico CA

Join Zoom Meeting:
https://us02web.zoom.us/j/83817436256

Additional remote sites are available for attendance by the public:

11 Ilahee Ln., Chico, CA 95973
2872 Lewiston Road, Lewiston CA 96052
671 Browns Ranch Rd., Weaverville, CA 96093
221 South Roop St., Suite 4, Susanville, CA 96130
1325 Pine St., Redding, CA 96001
3899 Craftsman Ave., Shasta Lake City, Ca 96019
5007 Florence Loop, Dunsmuir, Ca 96025
2005 Canal Dr., Redding, CA 96001

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT

Members of the public wishing to address the Executive Committee on any item(s) on the agenda.

IV. APPROVAL OF MINUTES, JULY 30, 2026 (ACTION)

The minutes from July 30, 2026, Executive Committee Special Meeting are attached:

Minutes

Recommended Action:

Approve minutes from the July 30, 2026, Executive Committee Special Meeting.

V. HUMAN RESOURCES REQUEST FOR PROPOSAL (ACTION)

NoRTEC's contract for Human Resources services will end on August 31, 2026. Staff is requesting permission to release a Human Resource Request for Proposal for a contract start date of September 1, 2026, ending June 30, 2027 with an option to extend beyond this date. The services to be included in the Scope of Work may include:

- Conclusion of the Executive Director Recruitment, On-Boarding, and Transition Support
- General Human Resources Consulting and Advisory Services which may include:
  - Human Resources policy and procedure review and development
  - Employee relations consultation and support
  - Classification and compensation review
  - Performance management guidance
  - Workforce planning and organizational development
  - Personnel investigations and corrective action consultation
  - Compliance with federal and California employment laws
  - Human Resources support related to public-sector workforce administration.
  - Advisory services to management, Workforce Development Board leadership, and designated committees

Recommended Action:

Authorize staff to procure Human Resources services through a Request for Proposal for a contract period of September 1, 2026 through June 30, 2027 with an option to extend.

VI. CLOSED SESSION

A. Closed Session Pursuant to Government Code Section 54956.9(D)(2): Anticipated Litigation, Significant Exposure to Litigation; Conference with Legal Counsel

   One potential case

VII. RECONVENE TO OPEN SESSION

VIII. REPORT OF ACTION FROM CLOSED SESSION

If appropriate, the Executive Committee will report on action during the closed session.

IX. ADJOURNMENT