

Workforce Innovation and Opportunity Act
NoRTEC Memorandum of Understanding
Development Timeline

1. Name all partners and their current status (in agreement, almost in agreement, at an impasse). *All partners are in agreement.*

NoRTEC, the WIOA Title I grant recipient and administrative entity, representing a Local Workforce Development Area comprised of a consortium of eleven counties: Butte, Del Norte, Lassen, Modoc, Nevada, Plumas, Shasta, Sierra, Siskiyou, Tehama, and Trinity.

WIOA Title I, Adult, Dislocated Worker, and Youth Programs

Traci Holt, Executive Director – Alliance for Workforce Development

Wendy Zanotelli, Executive Director – SMART Business Resource Center

Carrie Ferchaud, Chief Executive Officer – Job Training Center of Tehama County

WIOA Title I, Native American Programs (Section 166)

Lorenda T. Sanchez, Executive Director - California Indian Manpower Consortium, Inc.

WIOA Title I, Migrant Seasonal Farmworker Programs (Section 167)

Anita Maldonado, Ph.D., Chief Executive Director - California Human Development Corporation

WIOA Title II, Adult Education and Literacy Programs

Brett W. McFadden, Superintendent - Nevada Joint Union High School District

Jeff Ochs, Director of Alternative Education - Oroville Adult Education Center, Oroville Unified School District

Plumas Unified School District, Terry Oestreich

Sierra County Office of Education, Wendy Jackson

WIOA Title III, Wagner-Peyser Programs

Carianne Huss, Deputy Division Chief – California Employment Development Department

Trade Adjustment Assistance Programs

Carianne Huss, Deputy Division Chief – California Employment Development Department

Veterans Programs

Workforce Innovation and Opportunity Act
NoRTEC Memorandum of Understanding Timeline

Carianne Huss, Deputy Division Chief – California Employment Development Department

Unemployment Insurance Program

David Rangel, Employment Development Administrator – California Employment Development Department

WIOA Title IV, Vocational Rehabilitation Programs

Jay Onasch, District Administrator - California Department of Rehabilitation
David Wayne – Regional Director- California Department of Rehabilitation

Title V, Older American Act Programs

Demetrios Antzoulatos, VP – Finance, Operations & Grants – AARP Foundation, The Senior Community Service Employment Program (SCSEP)

CalWORKS/TANF

Shelby Boston, Director - Butte County Department of Employment & Social Services

Bruce S. Alpert, County Counsel

Barbara Longo, Director - Lassen County Health & Social Services Agency

Elizabeth Cavasso, Chairman of Board of Supervisors - Modoc County Board of Supervisors

Rachel Peña Roos, Director - Nevada County Director of Social Services

Catherine Elliott, County Counsel

Neal Caiazzo, Director - Plumas County Department of Social Services

R. Craig Settlemire, County Counsel

Vicki Clark, Director - Sierra County Department of Social Services

Chris Howard – Chair, Supervisor, District 3 – Del Norte County Department of Health & Human Services

Mary Rickert, Chair – Shasta County Board of Supervisors

Alan B. Cox, Deputy County Counsel, Shasta County

Michael N. Kobseff – Chair, Siskiyou County Board of Supervisors

Laura Williams, Director – Tehama County Department of Social Services

Elizabeth Hamilton, Interim Director – Trinity County Health and Human Services

2. What is the reason for any impasse or lack of consensus?

All partners are in agreement. N/A.

**Workforce Innovation and Opportunity Act
NoRTEC Memorandum of Understanding Timeline**

3. Do you anticipate being able to resolve the impasse issue(s) and reach consensus by June 30?

We do not anticipate any impasse issue.

4. If not, what technical assistance can the state provide to assist you in doing so? n/a

MOU Timeline

Date Of Activity	Schedule of Activities	Status Update
<p>March 28 and 30, 2022</p>	<p style="text-align: center;"><i>Initial Meeting of All Partners</i></p> <p><u>Activities</u></p> <ul style="list-style-type: none"> • Review the previous MOU and list of required MOU provisions • Establish a schedule and process for the development of the MOU • Review and identify infrastructure costs and shared costs of the centers • Discuss proportionate benefit indicators • Identify due date for submittal of MOU edits/comments and IFA information • Answer any questions for Partners 	<p>NoRTEC has contacted new signators to the MOU regarding the update process and requirements.</p> <p>The partner outreach list has been confirmed.</p> <p>NoRTEC has been in contact with MOU partners on an annual basis as part of the IFA review process. During this review, NoRTEC has been informing partners of the current MOU expiration date and new MOU timeline.</p> <p>Virtual informational meetings to review the MOU process have been established.</p>
<p>April 15, 2022</p>	<p style="text-align: center;"><i>Develop First Draft of the MOU</i></p> <p><u>Activities</u></p> <ul style="list-style-type: none"> • NoRTEC begins gathering and compiling updated information • Develop the first draft of MOU • Update IFA, Exhibit A • Identify any items or questions that require further discussion by all partners 	<p>NoRTEC has prepared a draft MOU and is in the process of preparing an updated IFA template to include all partner contributions.</p>

**Workforce Innovation and Opportunity Act
NoRTEC Memorandum of Understanding Timeline**

As needed	<i>Request any technical assistance or policy clarifications needed to move forward and reach consensus.</i>	As needed
April 20, 2022	<p style="text-align: center;"><i>Second Meeting of All Partners</i></p> <p><u>Activities</u></p> <ul style="list-style-type: none"> • Discuss any issues identified during draft MOU development • Review draft MOU and make edits 	Partners will be meeting virtually for final review and edits.
As needed	<i>Request any technical assistance or policy clarifications needed to move forward and reach consensus.</i>	As needed
May 13, 2022	<i>Obtain <u>All</u> Partner Signatures or Initiate Conflict Management Procedures.</i>	NoRTEC is confirming partner signature process – agency contact information, email, approval process, etc.
June 30th	<p style="text-align: center;"><i>Complete the MOU</i></p> <p style="text-align: center;">Submit final and signed version of the MOU(s).</p>	WDB agendas have been confirmed to meet this deadline.
Quarterly	<p style="text-align: center;"><i>Reconciliations and Updates</i></p> <ul style="list-style-type: none"> • Establish and obtain partner agreement on a process for quarterly reconciliations of the budgets. • Establish and obtain partner agreement to participate in the annual IFA and other system costs budget update. 	NoRTEC is identifying partners and reconciliation process.