

OJT EMPLOYER: _____

The NoRTEC OJT Policy requires that One Stops *must not contract with an employer who has previously exhibited a pattern of failing to provide OJT participants with continued long-term employment with wages, benefits, and working conditions.*

I have determined that the OJT employer listed above has not previously exhibited such a pattern because:

This is a NEW OJT employer
My agency has never written an OJT contract with this employer, or it has been more than four quarters since the last OJT participant with this employer exited the WIOA program.

This is a REPEAT OJT employer, and this employer has a successful track record.
Explain why this employer’s track record has been successful.
Include the date(s) of the previous OJTs and the participant outcomes (including follow-up contact results) associated with this employer. Attach a detailed explanation or justification of unsuccessful outcomes to this form.

Staff Signature:

Title:

Date: