I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES, APRIL 6, 2015 (ACTION)

The minutes from the April 6, 2015, Executive Committee meeting are attached: Minutes

Recommended Action:

Executive Committee approval of the April 6, 2015, minutes, with revisions if needed, as posted.

IV. APPROVAL OF AGENDA (ACTION)

Recommended Action:

Executive Committee approval of the agenda, with revisions if needed, as posted.

V. PUBLIC COMMENT

Members of the public will be invited to make brief comments to the NoRTEC Executive Committee on a specific matter under its jurisdiction.

VI. NoRTEC GOVERNING BOARD CHAIR (INFORMATION)

Peter Huebner, NoRTEC Governing Board Vice Chair, has requested to step down from the vice-chairmanship due to increasing time demands. A new Vice Chair will be elected at the October 22nd meeting. The new Governing Board Vice Chair will be a member of the Joint Executive Committee.

VII. NoRTEC BOARD PLANNING (DISCUSSION)

Click here to view: Proposed Planning Timeline

The Executive Committee discussed the need for board planning at its previous meeting. In light of the fact that the Governing Board will be seating a new Workforce Development Board in January 2016, staff has a proposed board planning timeline for the new board.
VIII. BOARD RECONSTITUTION (DISCUSSION)
The full WIB and Governing Board will be meeting on October 22 to determine the size and composition of the new Workforce Development Board. Staff will provide an overview of the board composition considerations and requirements.

IX. REVISED BOARD MEETING FORMAT (DISCUSSION)
Click here to view: Revised NoRTEC Meeting Format (Draft)
At the previous meeting, the board discussed revising the WIB and Governing Board agenda format to facilitate better discussion and to allow the board to spend more time focusing on the goals of the board. Staff will present a revised meeting agenda format for board discussion and feedback.

X. BUTTE PIC QUESTIONED COSTS (INFORMATION)
NoRTEC recently received a Notice of Initial Determination from EDD relating to $140,000 of WIA expenditures of the former Butte PIC. Butte PIC was a NoRTEC Service Provider in Butte and Nevada Counties prior to declaring bankruptcy in February 2011.
EDD had previously requested information from NoRTEC on these and other expenditures by the former Butte PIC in September 2012. NoRTEC provided information as requested to EDD in January 2013. NoRTEC subsequently received no communication from EDD on this matter for over two and half years, until receipt of the Notice of Initial Determination in August 2015.
Due to the fact that: (1) at least five years have elapsed since the expenditures occurred, (2) the Butte PIC no longer exists, and (3) NoRTEC has already provided information to EDD on these expenditures, it may be difficult to satisfy EDD’s request. If NoRTEC staff is unable to locate the information that EDD is requesting, there is a possibility that NoRTEC will be held financially responsible for these expenditures.
NoRTEC staff will provide additional information about this issue for the committee.

XI. EXECUTIVE COMMITTEE MEETING SCHEDULE (DISCUSSION)
The committee members will discuss whether a regular Executive Committee meeting schedule should be established.

XII. OLD BUSINESS (INFORMATION)
Old Business items may be brought up for discussion by the Executive Committee.

XIII. NEW BUSINESS (INFORMATION)
New Business items may be brought up for discussion by the Executive Committee.

XIV. ADJOURNMENT