

NORTEC
WDB AND GOVERNING BOARD MINUTES
THURSDAY, JANUARY 24, 2019
CHICO, CA

I. CALL TO ORDER

The meeting was called to order by W. Meith, WDB Chair, and J. Fenley, Governing Board Chair, at 10:03 a.m.

II. PLEDGE OF ALLEGIANCE

The pledge was recited.

III. ROLL CALL

There was a quorum of both the WDB and Governing Board: [Roster](#)

IV. APPROVAL OF AGENDA

A motion made by T. Cochran, seconded by R. Sandler, for WDB approval of January 29, 2019, agenda passed unanimously.

A motion made by B. Williams, seconded by G. Hemmingsen, for Governing Board approval of the January 24, 2019, agenda passed unanimously.

V. PUBLIC COMMENT

Josh McKernon, owner of Morning Glory, Inc., a dairy distribution business located in Lassen County, spoke to the members about difficulties he was having with CalPIA. He stated that CalPIA was interfering with local businesses by stepping in to provide services that local businesses previously held contracts for, and that they had done so without a public hearing. J. Fenley asked McKernon what he wanted from NoRTEC. D. Teeter, Governing Board representative from Lassen County, asked that NoRTEC write a letter supporting McKernon's efforts to require CalPIA to hold a public hearing on the issue. Fenley stated the matter would be referred to the Executive Committee for consideration.

VI. WORKFORCE DEVELOPMENT BOARD APPOINTMENTS

W. Meith introduced Tim O'Brien, a private businessman from Plumas County, who had been nominated by the Lake Almanor Area Chamber of Commerce to fill a vacant seat on NoRTEC's Workforce Development Board.

A motion made by P. Roen, and seconded by E. Valenzuela, for Governing Board appointment of Tim O'Brien to fill the Private Industry seat for Plumas County on the NoRTEC Workforce Development Board passed unanimously.

VII. NORTEC STRATEGIC GOALS

A. Strategic Goal #4 – Increase Awareness of NoRTEC Activities, Fostering Regional Awareness and Partnerships

M. Cross provided a brief update on the [Camp Fire](#). Cross shared with the members that WDB member Connie Barton, and NoRTEC staff members Terrienne Brown and Scott Shafer all lost their homes in the fire. Cross also acknowledged the assistance provided by Tim Reynaga, NoRTEC’s Regional Advisor employed by the Workforce Services Division of EDD, who wrote an emergency application for \$999,500 of funding to help NoRTEC assist local job seekers and businesses affected by the Camp Fire. Cross stated this funding would not have been available so quickly without Reynaga’s help.

Cross also reported on NoRTEC’s involvement with the Camp Fire Business Recovery Team. He said, however, that the bulk of NoRTEC’s response to this disaster came from the Alliance for Workforce Development (AFWD) staff. Cross introduced Traci Holt, AFWD Executive Director, who provide details on activities in the November and December. A copy of the presentation may be accessed [here](#).

B. Strategic Goal #3 – Promote Open Communication Among Local and Regional Workforce Partners to Create a Shared Vision and Regional Strategy

Brian Points, an economist for Thomas P. Miller & Associates, presented an economic impact analysis (EIA) on various regions within NoRTEC. A copy of his presentation can be accessed [here](#).

VIII. CONSENT AGENDA

W. Meith discussed the consent agenda items and asked if any members wanted items pulled from the consent agenda for further discussion. There were no requests.

A motion made by D. Beeson, seconded by T. Cochran, for WDB approval of the consent agenda reports passed unanimously.

A motion made P. Roen, seconded by E. Valenzuela, for Governing Board approval of the consent agenda reports passed unanimously.

IX. PY 2018/2019 FUNDING

M. Cross reported on funding availability for PY 2018/2019, noting an increase of more than \$15,000,000 from PY 2017/2018. Cross noted the increase was mostly related to the Camp Fire disaster.

X. PROGRAM COMMITTEE REPORT

M. Piller gave the Program report.

A. Program Monitoring

M. Piller discussed this item as presented in the agenda, noting two of the monitoring visits that would have normally been conducted in November were postponed due to the Camp Fire. Piller stated the reviews would be rescheduled.

B. State/Federal Monitoring of NoRTEC

M. Piller noted NoRTEC had been monitored by the State in November, but had not received a final report as of the writing of the agenda.

C. Universal Services, Client Enrollment, and Contract Performance

M. Piller review the reports as presented in the agenda, noting noting NoRTEC was meeting all performance standards.

D. Customer Satisfaction

M. Piller reviewed the report as presented in the agenda.

E. Plant Closure Update: Closures/Layoffs

M. Piller reviewed the report as presented in the agenda.

F. Employer Services: NoRTEC Employer Services Report

M. Piller reviewed the report as presented in the agenda.

G. Headline Program Reports

M. Piller reviewed the reports as presented in the agenda and encouraged all members to thoroughly read the reports, especially the one that highlighted events in their county of residence.

H. Staff Training

M. Piller reviewed the information as presented in the agenda.

M. Piller asked if there were any questions on any of the reports. There were no questions

A motion made by W. Hagge, seconded by T. Cochran, for WDB approval of the Second Quarter Program Report passed unanimously.

A motion made by E. Valenzuela, seconded by P. Roen, for Governing Board approval of the Second Quarter Program Report passed unanimously.

XI. RFP FOR WIOA SERVICE PROVIDERS

M. Cross reported the Camp Fire and increasing requirements from the California Workforce Development Board regarding the local planning process made it impossible for staff to meet the deadlines necessary to let an RFP for WIOA Service Providers for the upcoming program year.

Cross said the RFP would be let in November 2019 for services beginning July 1, 2020

XII. STATUS OF FUNDING APPLICATIONS

A. Prior Approval

There were no application requests from the October meeting.

B. New Applications

1. Regional Planning Grant – M. Cross requested permission to submit an application for \$225,000 to the California Workforce Development Board for funding to support the implementation of NoRTEC's regional plan.

A motion made by J. Cook, seconded by R. Sandler, for approval of staff submitting a \$225,000 application to fund implementation of NoRTEC's regional plan passed the WDB unanimously.

A motion made by B. Williams, seconded by E. Valenzuela, for approval of staff submitting a \$225,000 application to fund implementation of NoRTEC's regional plan passed the Governing Board unanimously.

2. Regional Organizer and Regional Training Grant – M. Cross requested permission to submit an application for \$157,200 to continue Regional Organizer and regional training activities throughout the NoRTEC region.

A motion made by R. Sandler, and seconded by T. Cochran, to submit an application to the State for \$157,200 to continue Regional Organizer and regional training activities throughout the NoRTEC region passed the WDB unanimously.

A motion made by G. Hemmingsen, and seconded by E. Valenzuela, to submit an application to the State for \$157,200 to continue Regional Organizer and regional training activities throughout the NoRTEC region passed the Governing Board unanimously.

3. Additional Assistance Grant (Camp Fire) – M. Cross requested permission to submit an application to the State for \$999,500 to provide immediate services to individuals who lost their jobs due to the Camp Fire.

A motion made by T. Cochran, and seconded by D. Beeson, to submit an application to the State for \$999,500 to provide immediate services to individuals who lost their jobs due to the Camp Fire passed the WDB unanimously.

A motion made by E. Valenzuela, and seconded by D. Teeter, to submit an application to the State for \$999,500 to provide immediate services to individuals who lost their jobs due to the Camp Fire passed the Governing Board unanimously.

4. Camp Fire National Dislocated Worker Grant (NDWG) – M. Cross requested permission to submit an application to the State for \$15,750,000 to be utilized to develop temporary jobs to help public and private non-profit entities clean up

and repair damage from the Camp Fire. Cross reported this funding would also be utilized to provide career and training services to job seekers beyond the temporary job assignment.

A motion made by J. Cook, and seconded by L. Zorn, to submit an application to the State for \$15,750,000 of National Dislocated Worker (NDWG) funding to develop temporary jobs to help clean-up after the Camp Fire and provide career and training services to job seekers beyond the temporary job assignment passed the WDB unanimously.

A motion made by G. Hemmingsen, and seconded by B. Williams, to submit an application to the State for \$15,750,000 of National Dislocated Worker (NDWG) funding to develop temporary jobs to help clean-up after the Camp Fire and provide career and training services to job seekers beyond the temporary job assignment passed the Governing Board unanimously.

5. Prison to Employment: Implementation and Direct Services Grant – M. Cross requested permission to submit an application to the State for up to \$2,000,000 to implement NoRTEC’s Prison to Employment plan throughout the region.

A motion made by T. Cochran, and seconded by D. Beeson, to submit an application to the State for up to \$2,000,000 to implement NoRTEC’s Prison to Employment plan throughout the region passed the WDB unanimously.

A motion made by P. Roen, and seconded by E. Valenzuela, to submit an application to the State for up to \$2,000,000 to implement NoRTEC’s Prison to Employment plan throughout the region passed the Governing Board unanimously.

XIII. OLD BUSINESS

There was no Old Business discussed.

XIV. NEW BUSINESS

A. Upcoming WDB/Governing Board Meetings

M. Cross shared the upcoming meetings schedule with the members, noting that the dates of the second and third meeting were incorrect. He said the August meeting would be held on August 22, not August 29, and the October meeting would be held on October 24 not October 23.

B. Other New Business

D. Teeter encourage the Executive Committee to agendize the Morning Glory issue and write a letter encouraging public input and a fair contracting process.

XV. ADJOURNMENT

The meeting adjourned at 11:45 a.m.