

NORTEC
WDB AND GOVERNING BOARD MINUTES
THURSDAY, AUGUST 22, 2019
CHICO, CA

I. CALL TO ORDER

The meeting was called to order by Wade Meith, WDB Chair, and John Fenley, Governing Board Chair, at 10:04 a.m.

II. PLEDGE OF ALLEGIANCE

The pledge was recited.

III. ROLL CALL

There was a quorum of both the WDB and Governing Board: [Roster](#)

IV. APPROVAL OF AGENDA

A motion made by T. Cochran, seconded by D. Beeson, for WDB approval of the August 22, 2019, agenda passed unanimously.

A motion made by L. Baugh, seconded by G. Hemmingsen for Governing Board approval of the August 22, 2019, agenda passed unanimously.

V. PUBLIC COMMENT

M. Cross discussed the passing of Jesse Cox, who was a NoRTEC Workforce Development Board member for over 24 years. He was a great supporter of NoRTEC and great advocate for NoRTEC and Trinity County.

M. Cross also introduced Wendy Zanolli as the new Executive Director of the Smart Business Resource Center in Shasta and Trinity Counties.

VI. WORKFORCE DEVELOPMENT BOARD APPOINTMENTS

J. Fenley introduced Megan Enyheart, Onboarding and Recruitment Manager at Fifth Sun, Inc. headquartered in Chico, as a nominee to fill the vacant Private Industry seat on the Workforce Development Board.

A motion made by D. Teeter, seconded by S. Thrall, for Governing Board appointment of Megan Enyheart to fill the Private Industry seat on the NoRTEC Workforce Development Board passed unanimously.

J. Fenley also introduced Geoff Lawson, Director of Software Engineering at Pocket Points, Inc. in Chico, who was nominated by the industry sector partnership growTech to the vacant Private Industry seat.

A motion made by L. Baugh, seconded by E. Cavasso, for Governing Board appointment of Geoff Lawson to fill the Private Industry seat on the NoRTEC Workforce Development Board passed unanimously.

J. Fenley then introduced Regina Muse, Team Manager for the Department of Rehabilitation serving Modoc, Lassen, Plumas, Butte and Glenn counties, who was nominated for the vacant Department of Rehabilitation seat on the Workforce Development Board.

A motion made by E. Cavasso, seconded by E. Valenzuela, for Governing Board appointment of Regina Muse to fill the Department of Rehabilitation seat on the NoRTEC Workforce Development Board passed unanimously.

VII. NORTEC STRATEGIC GOALS

Strategic Goal #4 – Increase Awareness of NoRTEC Activities, Fostering Regional Awareness and Partnerships

M. Cross introduced Joe Wilson, who is Vice Chair of NoRTEC’s Workforce Development Board and who is overseeing the Paradise rebuild effort for PG&E. Wilson reviewed PG&E’s plans and work for the rebuild, which currently includes over 430 predominately local employees working on the project. A new board and CEO are prioritizing the project, which will include a rebuilt underground system in Paradise and parts of Magalia for safer delivery of services. Wilson also reviewed a developing program for utility vegetation management that will be implemented in the next two years in partnership with local community colleges.

Strategic Goal #4 – Increase Awareness of NoRTEC Activities, Fostering Regional Awareness and Partnerships

AFWD staff Amy Velasquez introduced participant Chris Fox, who shared his story about the impact the programs had on his life. A Los Angeles native, Chris attended Chico State on a baseball scholarship before a serious injury resulted in his addiction to opiates. He shared that his addiction resulted in his arrest and consequential six years, eight months in prison. Chris worked on a dairy during his time incarcerated and came to the MCRP (Male Community Reentry Program) in Butte County, where he connected with AFWD services that allowed him the temporary job opportunity (through the NDWG Temporary Jobs Component) to work in fire and waterway management with the City of Chico. With the help of AFWD, he then transitioned to a permanent, full-time job via the OJT program. He is now a Lead Analyst and Customer Service Representative at Allstate Insurance.

AFWD staff Kristine Farrell introduced Zack Zunica to share his story. Zach was a Paradise resident who lost his home and job due to the Camp Fire. Zach and his father were referred to AFWD. AFWD helped Zach get his HAZWOPER Certification. He is now employed working on the environmental cleanup process, with the possibility of traveling to other disaster areas in future.

VIII. CONSENT AGENDA

J. Fenley discussed the action items for Governing Board approval to due the lack of quorum from the scheduled April 25, 2019, meeting.

A motion made by E. Valenzuela, seconded by E. Cavasso, for Governing Board approval of the consent agenda items passed unanimously.

J. Fenley then discussed the consent agenda items for the current August 22, 2019 meeting and asked if any members wanted items pulled from the consent agenda for further discussion. There were no requests.

A motion made by L. Russell, seconded by D. Beeson, for WDB approval of the items in the consent agenda passed unanimously.

A motion made by L. Baugh, seconded by D. Teeter, for Governing Board approval of the items in the consent agenda passed unanimously.

IX. PY 2019/2020 Funding Information

M. Cross reviewed the available funding for program year 2019/2020. He noted the higher than normal available funding due to the high volume of special project funding, but noted that all the funds may not be spent during this program year, as some special projects are set over a two-year period.

X. PROGRAM REPORT

M. Piller gave the Program Report.

A. Program Monitoring

M. Piller discussed this item as presented on the agenda, noting no findings.

B. State/Federal Monitoring of NoRTEC

M. Piller reviewed this item as presented on the agenda.

C. Universal Services, Client Enrollment, and Contract Performance

M. Piller discussed the reports as presented on the agenda. She noted that there were more than 36,000 unique visits and that NoRTEC anticipates meeting performance standards.

D. Customer Satisfaction Survey

M. Piller reviewed this item as presented on the agenda.

E. Plant Closure Update

M. Piller reviewed the report as presented on the agenda.

F. Employer Services

M. Piller reviewed the NoRTEC Employer Services Report as presented on the agenda.

G. Headline Program Reports

M. Piller discussed the reports as presented on the agenda, noting the new Grocery Outlet in Modoc County.

H. Staff Training

M. Piller reviewed the report as presented on the agenda. L. Zorn thanked programs for sharing their stories. M. Cross also noted that for new board members, there will be an orientation at the next meeting in October in order for new members to better understand NoRTEC's programs, terminology, and acronyms.

A motion made by J. Wilson and seconded by L. Russell for WDB approval of the fourth quarter Program Report passed unanimously.

A motion made by B. Williams and seconded by G. Hemmingsen for Governing Board approval of the fourth quarter Program Report passed unanimously.

XI. AMENDED MOU WITH SDRMA

M. Cross discussed the SDRMA (Special District Risk Management Authority) Health Benefits program MOU.

A motion made by L. Baugh, seconded by P. Roen, for Governing Board approval of the above referenced resolution passed unanimously.

XII. EXECUTIVE COMMITTEE REPORT

W. Meith reviewed the Executive Committee meeting results, stating that the meeting's primary purpose was to perform the annual performance review for the Executive Director, Michael Cross, and stated the Executive Committee's satisfaction with his performance. Other additional action items included approval of the agenda items in need of timely approval due to the lack of quorum of the Governing Board at the previous meeting in April.

J. Fenley also commented on the performance review of the Executive Director. Fenley stated the Executive Director is looking to the future and it appears NoRTEC is well positioned for future work. M. Piller commented that M. Cross is doing a marvelous job and helping NoRTEC navigate the future.

XIII. STATUS OF FUNDING APPLICATIONS (INFORMATION/ACTION)

M. Cross requested permission to submit an application for 2019 Severe Winter Storms National Dislocated Worker Grant for \$2,500,000 to place 125 job seekers in temporary jobs to assist with cleanup from storm damage caused in February and March in Del Norte, Modoc, Shasta and Trinity counties.

A motion made by D. Platz and seconded by J. Wyse for WDB approval to submit an application to the State for \$2,500,000 of National Dislocated Worker Grant funding to develop temporary jobs to help cleanup after winter storm damage passed unanimously.

A motion made by E. Cavasso and seconded by E. Valenzuela for Governing Board approval to submit an application to the State for \$2,500,000 of National Dislocated Worker Grant funding to develop temporary jobs to help clean up after winter storm damage passed unanimously.

XIV. OLD BUSINESS (INFORMATION)

There was no Old Business discussed.

XV. NEW BUSINESS (INFORMATION)

M. Cross introduced new NoRTEC staff members: Esteban Tadeo, Program Services Analyst and Sarah Peter, Accounting Technician.

W. Meith discussed the current meeting schedule. A ballot presenting current and potential options for future meeting dates was distributed, with the results of the ballot to be discussed at a future meeting. Board members discussed concerns for changing the meeting date as well as potential benefits. Conflicts of annual CSAC meetings were noted.

XVI. ADJOURNMENT

The meeting adjourned at 11:40 a.m.