

NORTEC  
WDB AND GOVERNING BOARD MINUTES  
THURSDAY, OCTOBER 22, 2020  
CHICO, CA

I. CALL TO ORDER

The meeting was called to order by W. Meith, WDB Chair, and J. Fenley, Governing Board Chair, at 10:05 a.m.

II. ROLL CALL

There was a quorum of the Workforce Development Board and the Governing Board:  
[Roster](#)

III. APPROVAL OF AGENDA

***A motion made by T. Cochran, seconded by D. Beeson, for WDB approval of the October 22, 2020, agenda passed unanimously.***

***A motion made by E. Cavasso and seconded by D. Teeter for Governing Board approval of the October 22, 2020, agenda passed unanimously.***

IV. PUBLIC COMMENT

There were no public comments.

V. WORKFORCE DEVELOPMENT BOARD APPOINTMENTS

1. Members Seeking Reappointment

Applications and nomination letters were received for ten WDB members seeking reappointment:

- Dwight Beeson, Private Industry, At-Large
- Tom Cochran, Economic Development, At-Large
- Patricia Hagata, Private Industry, Lassen County
- Willy Hagge, Private Industry, Modoc County
- Linda Hoag, CalWORKS/TANF, At-Large
- Hiram Oilar, Private Industry, Shasta County
- Michele Piller, Community-Based Organization, At-Large
- Larry Russel, Organized Labor, At-Large
- John Wilson, Organized Labor, At-Large
- Linda Zorn, Community representative, At-Large

***A motion made by B. Williams and seconded by E. Cavasso for Governing Board approval of the ten individuals listed above to serve terms on the NoRTEC Workforce Development Board through June 30, 2024, passed unanimously.***

2. Potential New Members

- a. WDB Chair W. Meith introduced Terry Oestreich, Superintendent of the Plumas County Office of Education/Plumas Unified School District, for consideration to fill the At-Large Adult Education seat.

***A motion made by S. Thrall, seconded by E. Valenzuela, for Governing Board appointment of Terry Oestreich to fill the At-Large Adult Education seat on the NoRTEC Workforce Development Board through June 30, 2024, passed unanimously.***

- b. WDB Chair W. Meith introduced Douglas Thomas, Manager/Partner of Crown Nursery in Red Bluff, for consideration to fill the Tehama County Private Industry seat.

***A motion made by B. Williams, seconded by E. Scofield, for Governing Board appointment of Douglas Thomas to fill the Tehama County Private Industry seat on the NoRTEC Workforce Development Board through June 30, 2024, passed unanimously.***

- c. WDB Chair W. Meith introduced Tom Bean, CEO of Sierra Valley Cogen plant, for consideration to fill the Sierra County Private Industry seat.

***A motion made by S. Thrall, seconded by E. Scofield, for Governing Board appointment of Tom Bean to fill the Sierra County Private Industry seat on the NoRTEC Workforce Development Board through June 30, 2024, passed unanimously.***

VI. CONSENT AGENDA

Due to the temporary move to virtual meetings for the Workforce Development Board/Governing Board, both Program Report and Finance Report have been included in the Consent Agenda for this meeting.

For the Program Report, M. Cross noted that some reports reflected numbers lower than usual due to the inexact nature of tracking services provided virtually. For the Fiscal Report, M. Cross noted that funding levels are high primarily due to the high number of natural disaster funding received in recent years and that there are no areas of concern.

WDB Chair W. Meith asked if any members wanted items pulled from the consent agenda for further discussion. There were no requests.

***A motion made by Joe Wilson, seconded by T. Cochran, for Workforce Development Board approval of the consent agenda passed unanimously.***

***A motion made by E. Valenzuela and seconded by D. Teeter for Governing Board approval of the consent agenda passed unanimously.***

- VII. NORTEC's NEGOTIATED PERFORMANCE GOALS FOR PYS 2020/2021 AND 2021/2022  
T. Brown reviewed the performance standards, noting the new process for negotiations included areas of performance that utilize past data that could be of concern due to the unknown effects of COVID. M. Cross noted that the performance goals are higher than past years and are also higher than most Workforce Development Boards, including urban areas.
- VIII. PY 2020/2021 FUNDING  
M. Cross reviewed the financial report, noting that NoRTEC has stable funding sources from WIOA Title I funds for Adult, Dislocated Worker, and Youth funding based on local county demographics. Funding for this program year is higher than usual due to multiple National Dislocated Worker Grant (NDWG) funding for multiple natural disasters in our region.
- IX. NORTEC STRATEGIC GOALS
- A. Strategic Goal #3 – Promote Open Communication Among Local and Regional Workforce Partners to Create a Shared Vision and Regional Strategy  
Sheila Stock, Northern California Labor Market Specialist with EDD, presented information about the current employment and labor force situation for the NoRTEC eleven-county region, focusing on the local impacts of COVID-19. [To view her presentation, click here.](#)
- B. Strategic Goal #4 – Increase Awareness of NoRTEC Activities, Fostering Regional Awareness and Partnerships
1. Kathy Schmitz, Executive Director of the Job Training Center, provided an overview of current operations in Tehama County. [To view the presentation, click here.](#)
  2. Wendy Zanutelli, Executive Director of the Smart Center, provided an overview of current operations in Del Norte, Shasta, Siskiyou and Trinity counties. [To view the presentation, click here.](#)
  3. Traci Holt, Executive Director of Alliance for Workforce Development, provided an overview of current operations in Butte, Lassen, Modoc, Nevada, Plumas and Sierra counties. [To view the presentation, click here.](#)
- X. STATUS OF FUNDING APPLICATIONS
- A. Prior Approval  
No new funds were received this past quarter.
- B. New Applications
1. COVID-19 NDWG – M. Cross reviewed NoRTEC's award of \$1,200,000 to provide temporary labor positions to local entities to assist with cleaning, sanitation and humanitarian aid efforts.

2. August Fires NDWG – M. Cross reviewed the NDWG funding of \$1,300,000 to clean-up fire damage in Butte, Nevada, and Plumas Counties.

***A motion made by D. Beeson, seconded by H. Oilar, for Workforce Development Board approval to accept funding for (1) \$1,200,000 of COVID-19 NDWG funding to assist with sanitation, cleaning and humanitarian aid efforts; and (2) \$1,300,000 of August 2020 Fires NDWG funding to assist with cleanup after the fires in Butte, Nevada and Plumas Counties passed unanimously.***

***A motion made by E. Valenzuela and seconded by S. Thrall for Governing Board approval to accept funding for (1) \$1,200,000 of COVID-19 NDWG funding to assist with sanitation, cleaning and humanitarian aid efforts; and (2) \$1,300,000 of August 2020 Fires NDWG funding to assist with cleanup after the fires in Butte, Nevada and Plumas Counties passed unanimously.***

XI. WORKFORCE DEVELOPMENT BOARD AND GOVERNING BOARD ELECTIONS

M. Cross noted that normally officer and committee elections for the WDB and Governing Board are held in October of every even numbered year. Cross said that due to COVID, officers and committee appointments would be done during the January 2021 meeting. Cross said this would include elections for:

1. Governing Board Chair
2. Governing Board Vice Chair
3. Workforce Development Board Chair
4. Workforce Development Board Chair
5. Additional members on the Joint Executive Committee

Cross asked that members interested in serving as Chair, Vice Chair, or on the Executive Committee to contact him prior to the next meeting.

XII. OLD BUSINESS

There was no Old Business discussed.

XIII. NEW BUSINESS

A. Upcoming WDB/Governing Board Meetings

W. Meith announced the next two meeting dates as outlined in the agenda, noting the likelihood of future meetings being held remotely.

B. Other New Business

M. Cross thanked several members of the Governing Board who are not running for reelection for their service on the NoRTEC Governing Board: John Fenley, Trinity County; Steve Lambert, Butte County; David Teeter, Lassen County.

XIV. ADJOURNMENT

The meeting was adjourned at 11:50 a.m.