

NORTEC
WDB AND GOVERNING BOARD MINUTES
THURSDAY, JANUARY 27, 2022
SHERATON REDDING HOTEL AT THE SUNDIAL BRIDGE
REDDING, CA
10:00 AM – 12:00 PM

I. CALL TO ORDER

The meeting was called to order by W. Hagge, Executive Committee Vice-Chair, and G. Hemmingsen, Governing Board Vice-Chair, at 10:02 a.m.

II. PLEDGE OF ALLEGIANCE

The pledge was recited.

III. ROLL CALL

There was a quorum of the Workforce Development Board and the Governing Board:
[Roster](#)

IV. AB361 RESOLUTION

To view the resolution, [click here](#).

L. Russell, seconded by M. Clarno, moved to approve the resolution authorizing the Workforce Development Board to hold teleconferenced public meetings for an initial thirty-day period pursuant to A.B. 361. The motion passed via [roll call vote](#).

L. Baugh, seconded by E. Cavasso, moved to approve the resolution authorizing the Governing Board to hold teleconferenced public meetings for an initial thirty-day period pursuant to A.B. 361. The motion passed via [roll call vote](#).

V. APPROVAL OF AGENDA

A motion made by H. Oilar, seconded by A. Yearton, for Workforce Development Board approval of the agenda passed via [roll call vote](#).

A motion made by E. Cavasso, seconded by G. Bridges, for Governing Board approval of the agenda passed via [roll call vote](#).

VI. PUBLIC COMMENT

There were no public comments.

VII. WORKFORCE DEVELOPMENT BOARD APPOINTMENTS

Stacey Sanchez introduced herself as the nominee for an At-Large Private Industry seat.

Randy Scott introduced himself as the nominee for the Private Industry seat for Del Norte County.

John Whitmer introduced himself as the nominee for the At-Large Organized Labor seat.

A motion by L. Baugh to approve all nominees was seconded by G. Bridges and passed via [roll call vote](#).

VIII. CONSENT AGENDA

W. Hagge reviewed the consent agenda items.

D. Beeson made a motion for Workforce Development Board approval of the consent agenda via a unanimous vote and was seconded by H. Oilar. The motion passed unanimously via voice vote.

L. Baugh made a motion for Governing Board approval of the consent agenda via unanimous vote and was seconded by P. Roen. The motion passed unanimously via voice vote.

IX. PY 2020/2021 FUNDING

M. Cross reviewed the financial report, noting higher than usual funding due to several National Dislocated Worker Grant (NDWG) special projects.

X. NORTEC STRATEGIC GOALS

A. Strategic Goal #4 – Increase Awareness of NoRTEC Activities, Fostering Regional Awareness and Partnerships

Jason Davis, currently a Welding Instructor and Industrial Area Coordinator at Shasta College, shared his story and the impact SMART had on his life and career. When Jason first came to SMART, he had been let go from his job. After some thorough career assessments and soul searching, he decided to turn his love of welding into a career. SMART helped guide him, addressed his employment barriers, provided financial assistance for training, and cheered him on to success

Jason then introduced Ashley Perera, one of his current welding students and a SMART participant in the P2E program. Ashley shared her story and the progress she has made in her life. Ashley overcame many barriers and has a bright future ahead of her in her new career.

B. Strategic Goal #4 – Increase Awareness of NoRTEC Activities, Fostering Regional Awareness and Partnerships

Jeanne Spurr, CEO at Empower Tehama, shared how Empower Tehama addresses domestic violence in Tehama County. A partnership with Job Training Center has helped grow the organization through OJTs (on-the-job trainings).

XI. PROGRAM REPORT

T. Brown gave the program report.

A. Program Monitoring

T. Brown noted that site visits have been scheduled with NORTEC's Service Providers in the month of March 2022. Results of the reviews will be shared with members at the April 2022 quarterly meeting.

B. State/Federal Monitoring

T. Brown noted that there were no findings during state monitoring for the Megafire NDWG and the Regional Plan Implementation 3.0 programs.

C. Universal Services, Client Enrollment, and Contract Performance

T. Brown reviewed the reports as presented in the agenda, noting no concerns at this time.

D. Customer Satisfaction Survey

T. Brown reviewed the report as presented in the agenda.

E. Plant Closure Update

T. Brown reviewed the report as presented in the agenda.

F. Employer Services

T. Brown reviewed the report as presented in the agenda.

G. Headline Program Reports

T. Brown reviewed the report as presented in the agenda.

H. Staff Training

T. Brown reviewed the report as presented in the agenda.

L. Russel, seconded by D. Beeson, made a motion for Workforce Development Board approval of the second quarter Program Report via unanimous vote. The motion passed unanimously via voice vote.

E. Cavasso, seconded by L. Baugh, made a motion for Governing Board approval of the second quarter Program Report via unanimous vote. The motion passed unanimously via voice vote.

XII. MODIFICATION TO THE NORTEC WDB/LEO WORKING AGREEMENT

M. Cross explained the need for changes to the WDB/LEO working agreement and reviewed the proposed changes of: use of proxies by the Workforce Development Board, use of technology, and removing the Business Services Committee from the agreement.

To view the proposed document, click here: [Proposed WDB/LEO Working Agreement](#)

M. Clarno moved for Workforce Development Board approval of the WDB/LEO Working Agreement changes as presented via unanimous vote. The motion was seconded by T. Cochran and passed unanimously via voice vote.

L. Baugh moved for Governing Board approval of the WDB/LEO Working Agreement changes as presented via unanimous vote. The motion was seconded by G. Bridges and passed unanimously via voice vote.

XIII. STATUS OF FUNDING APPLICATIONS (INFORMATION/ACTION)

A. Prior Approval

M. Cross reviewed the previously submitted application for National Dislocated Worker Grant (NDWG) application in the amount of \$8,481,000 to address damage caused by the Dixie, Monument, and McFarland fires is still pending DOL approval.

B. New Applications

There were no new applications requests.

XIV. OLD BUSINESS

No Old Business was discussed.

XV. NEW BUSINESS (INFORMATION)

A. Upcoming WDB/Governing Board Meeting

W. Hagge announced the upcoming meetings as outlined in the agenda.

B. Other New Business

T. Brown announced that half of the Workforce Development Board terms are scheduled to expire June 30, 2022. Affected board members will be contacted by NoRTEC staff.

J. Wilson asked if NoRTEC had received any Build Back Better funds. M. Cross responded that those funds were not targeted toward Workforce Development Boards, but any potential funding will be presented to and reviewed by the board when applicable.

W. Hagge complimented NoRTEC staff member Scott Shafer for his ability to set up the meeting to allow the successful hybrid option for member attendance.

XVI. ADJOURNMENT

The meeting adjourned at 11:42 a.m.