

NORTEC  
WDB AND GOVERNING BOARD MINUTES  
THURSDAY, AUGUST 26, 2021  
REMOTE MEETING

I. CALL TO ORDER

The meeting was called to order by W. Hagge, Workforce Development Board Chair, and B. Williams, Governing Board Vice-Chair, at 10:05 a.m.

II. ROLL CALL

There was a quorum of the Workforce Development Board and the Governing Board:  
[Roster](#)

III. APPROVAL OF AGENDA

***A motion made by T. Cochran, seconded by M. Piller, for WDB approval of the agenda passed unanimously.***

***A motion was made by E. Valenzuela, seconded by D. Lucero, for Governing Board approval of the agenda passed unanimously.***

IV. PUBLIC COMMENT

M. Cross, NoRTEC Executive Director, announced that Kathy Schmitz, Executive Director of the Job Training Center, retired. Cross introduced Carrie Ferchaud, the Job Training Center's new Executive Director.

V. WORKFORCE DEVELOPMENT BOARD APPOINTMENTS

There were no nominations for this meeting.

NoRTEC currently has four openings on the Workforce Development Board. Two are At-Large Private Industry seats, the third is a Private Industry seat for Del Norte County, and the remaining seat is an At-Large seat representing Organized Labor.

VI. CONSENT AGENDA

Due to the temporary move to virtual meetings for the Workforce Development Board/Governing Board, both Program Report and Finance Report were included in the Consent Agenda.

***A motion made by W. Hagge, seconded by D. Platz, for Workforce Development Board approval of the consent agenda passed unanimously.***

***A motion made by D. Lucero, seconded by G. Hemmingsen, for Governing Board approval of the consent agenda passed unanimously.***

VII. NORTEC STRATEGIC GOALS

A. Strategic Goal #4 – Increase Awareness of NoRTEC Activities, Fostering Regional Awareness and Partnerships

A Grow Manufacturing Initiative (GMI) panel of industry leaders and HR professionals discussed the current challenges of recruitment, retention and finding skilled employees for the manufacturing sector. The panel consisted of WDB members Wade Meith of Graphic Packaging International, Inc., Megan Enyeart of Fifth Sun, Inc., and Todd Jones of Shasta EDC.

In addition to the discussion, GMI shared a few videos of manufacturing tours. To view a list of the videos, [click here](#).

B. Strategic Goal #4 – Increase Awareness of NoRTEC Activities, Fostering Regional Awareness and Partnerships

Amy Velasquez from Alliance for Workforce Development (AFWD) provided a brief update of the prison closure in Susanville. [To view the presentation, click here](#).

VIII. PY 2020/2021 FUNDING

M. Cross, Executive Director of NoRTEC, reviewed the financial report, noting a reduction in formula funding (WIOA Adult, Dislocated Worker and Youth programs) offset by the special project funding.

IX. STATUS OF FUNDING APPLICATIONS (INFORMATION/ACTION)

A. Prior Approval

M. Cross reviewed an update to a previous application concerning the closure of the California Department of Corrections and Rehabilitation (CDCR) facility in Susanville. The previous application was approved for \$500,000; M. Cross explained the additional need merited an increase to \$750,000.

***A motion made by T. Cochran, seconded by H. Oilar, for WDB approval for staff to request up to \$750,000 of Dislocated Worker funds from the State of California to assist workers affected by this closure passed unanimously.***

***A motion made by E. Valenzuela, seconded by K. Groves, for Governing Board approval for staff to request up to \$750,000 of Dislocated Worker funds from the State of California to assist workers affected by this closure passed unanimously.***

B. New Applications

M. Cross reviewed the current fires affecting the NoRTEC service area, noting that while it will be several weeks before the damage can be assessed, staff at this time are requesting preliminary permission to request up to \$1,000,000 of assistance from the state for each of the fires affecting the NoRTEC service area (currently identified as the Dixie Fire, Monument Fire and McFarland Fire).

**Recommended Action:**

***A motion by M. Piller, seconded by D. Platz, for WDB approval for staff to request up to \$1,000,000 for each of the fires, after damage is assessed, from the State of California to assist workers affected by this disaster passed unanimously.***

***A motion from D. Lucero, seconded by E. Valenzuela, for Governing Board approval for staff to request up to \$1,000,000 for each of the fires, after damage is assessed, from the State of California to assist workers affected by this disaster passed unanimously.***

X. **OLD BUSINESS**

There was no Old Business.

XI. **NEW BUSINESS**

A. **Upcoming WDB/Governing Board Meeting**

The October 28, 2021, WDB/Governing Board meeting is scheduled from 10:00 am – 2:00 pm at Canyon Oaks Golf and Country Club in Chico (if necessary, this meeting will be held remotely).

B. **Other New Business**

There was no other New Business.

XII. **ADJOURNMENT**

The meeting was adjourned at 11:35 am.