

NORTEC
WDB AND GOVERNING BOARD MINUTES
THURSDAY, AUGUST 25, 2022
GAIA HOTEL AND SPA
ANDERSON, CA
10:00 AM – 12:00 PM

I. CALL TO ORDER

The meeting was called to order by W. Hagge, Executive Committee Vice-Chair, and G. Hemmingsen, Governing Board Vice-Chair, at 10:02 a.m.

II. ROLL CALL

There was a quorum of the Workforce Development Board and the Governing Board:
[Roster](#)

III. APPROVAL OF AGENDA

A motion was made by S. Boston, seconded by M. Clarno, for WDB approval of the agenda and passed unanimously.

A motion made by E. Valenzuela, seconded by D. Lucero, for Governing Board's approval of the agenda passed unanimously.

IV. PUBLIC COMMENT

There was no public comment.

V. WORKFORCE DEVELOPMENT BOARD APPOINTMENTS

Regina Muse was introduced by M. Cross, NoRTEC Executive Director, as the nominee to the At-Large Vocational Rehabilitation seat on the Workforce Development Board.

M. Cross also introduced Misty Tanner as the nominee for the seat of At-Large Organized Labor on the Workforce Development Board.

A motion by D. Lucero was seconded by G. Hemmingsen to approve Gina Muse for the At-Large Vocational Rehabilitation seat and Misty Tanner for the At-Large Organized Labor seat on the Workforce Development Board and passed unanimously.

VI. CONSENT AGENDA

J. Wilson reviewed the consent agenda items.

W. Hagge made a motion for the Workforce Development Board to approve the consent agenda; the motion was seconded by H. Oilar and passed unanimously.

E. Cavasso made a motion for the Governing Board to approve the consent agenda; the motion was seconded by G. Bridges and passed unanimously.

VII. NORTEC STRATEGIC GOALS

A. Strategic Goal #4 – Increase Awareness of NoRTEC Activities, Fostering Regional Awareness and Partnerships

Justin Dawe, founder and CEO of Earth Force, presented his company's efforts in turning vegetation management into a modern career path. Justin reviewed Earth Force's vision to use vegetation management technology for wildfire prevention with the goal of reducing wildfire risk with quality jobs. His presentation can be viewed [here](#).

B. Strategic Goal #4 – Increase Awareness of NoRTEC Activities, Fostering Regional Awareness and Partnerships

Gil Matthew, Executive Director of the Nevada County Economic Resource Council (NCERC) and WDB member, presented an update on activities of the Nevada County Tech Connection, an Industry Sector Partnership funded by NoRTEC. His presentation can be viewed [here](#).

VIII. 2022/2023 FUNDING

M. Cross reviewed the funding information for 2022/2023. T. Brown provided clarification of special project funding as reported in the agenda.

IX. PROGRAM REPORT

T. Brown gave the program report.

A. Program Monitoring

T. Brown noted that site visits are scheduled with NoRTEC's Service Providers for July, August, and September 2022. The results of the reviews will be shared with the Board at the next quarterly meeting.

B. State/Federal Monitoring

T. Brown reviewed a finding from the state's compliance review of NoRTEC's Adult and Dislocated Worker programs conducted in November 2021. The finding regarding the vacancies on the WDB was immediately closed. NoRTEC is not scheduled for another program review until January 2023.

C. Universal Services, Client Enrollment, and Contract Performance

T. Brown reviewed the reports as presented in the agenda. She noted that final performance data is being negotiated with the state and likely be available in December 2022. She also noted that NoRTEC will meet the performance requirements for PY 2021/2022 and is not planning sanctions for AFWD, Smart, or JTC for missing one or more goals for the previous program year.

D. Customer Satisfaction Survey

T. Brown reviewed the report as presented in the agenda.

E. Plant Closure Update

T. Brown reviewed the report as presented in the agenda.

F. Employer Services

T. Brown reviewed the report as presented in the agenda.

G. Headline Program Reports

T. Brown reviewed the report as presented in the agenda.

H. Staff Training

T. Brown reviewed the report as presented in the agenda.

W. Hagge, seconded by D. Platz, made a motion for Workforce Development Board approval of the second quarter Program Report. The motion passed unanimously.

E. Cavasso, seconded by G. Bridges, made a motion for Governing Board approval of the second quarter Program Report. The motion passed unanimously.

X. STATUS OF FUNDING APPLICATIONS

A. Prior Approval

M. Cross noted that a previously submitted application for RERP (Regional Equity and Recovery Partnerships) was approved for \$500,000.

B. New Applications

- a. Prison to Employment (P2E) 2.0 – M. Cross reviewed the staff request to apply for \$1,500,000.

A motion by S. Boston was seconded by M. Clarno for WDB approval for staff to apply for up to \$1,500,000 of P2E 2.0 funding to serve the justice-system-involved population and passed unanimously.

A motion by G. Bridges was seconded by D. Lucero for Governing Board approval for staff to apply for up to \$1,500,000 of P2E 2.0 funding to serve the justice-system involved population and passed unanimously.

- b. AB 628 Breaking Barriers to Employment – M. Cross reviewed the staff request to apply for \$750,000.

A motion by S. Boston was seconded by S. Marie for WDB approval for staff to request \$750,000 of AB 628 funding to serve the justice-system-involved population and passed unanimously.

A motion by G. Bridges was seconded by G. Hemmingsen for Governing Board approval for staff to request \$750,000 of AB 628 funding to serve the justice-system-involved population and passed unanimously.

XI. WORKFORCE DEVELOPMENT BOARD AND GOVERNING BOARD ELECTIONS

M. Cross reviewed the upcoming elections for NoRTEC's Joint Executive Committee, comprised of the Governing Board Chair, Workforce Development Board Chair, Workforce Development Board Vice Chair, and three additional members of the Workforce Development Board. Elections for the next term (January 2023) will be held at the end of the October 27, 2022 WDB and Governing Board meeting.

XII. OLD BUSINESS

No Old Business was discussed.

XIII. NEW BUSINESS

A. Upcoming WDB/Governing Board Meeting

W. Hagge announced the upcoming meetings as outlined in the agenda.

B. Other New Business

There were no additional New Business items discussed.

XIV. ADJOURNMENT

The meeting adjourned at 11:29 a.m.