AGENDA - APRIL 24, 2003

NoRTEC
AGENDA
WIB AND GOVERNING BOARD
THURSDAY, APRIL 24, 2003
10:00 A.M. - 2:00 P.M
HOLIDAY INN
1900 HILLTOP DRIVE
REDDING, CA

Last Updated April 21, 2003, @ 2:25 p.m. (final NoRTEC allocations, Item VIII.I)

1. CALL TO ORDER
2. ROLL CALL
3. WIB APPROVAL OF MINUTES, JANUARY 30, 2003 (ACTION)

The minutes from the January 30, 2003 meeting are attached: Minutes

RECOMMENDED ACTION:

WIB approval of the January 30, 2003, minutes, with revisions if needed, as mailed.

Governing Board approval of the January 30, 2003, minutes, with revisions if needed, as mailed.

4. APPROVAL OF AGENDA (ACTION)

RECOMMENDED ACTION:

WIB approval of the agenda, with revisions if needed, as mailed.

Governing Board approval of the agenda, with revisions if needed, as mailed.

5. PUBLIC COMMENT (INFORMATION)

Members of the public will be invited to make brief comments regarding any aspect of NoRTEC business.

6. WIB APPOINTMENTS (INFORMATION)
There is only one vacancy on the NoRTEC WIB. The vacant seat represents Migrant and Seasonal Farmworkers. No nominations have been received for this position.

There will be no expiring terms for the currently filled seats until June 30, 2004.

7. PROGRAM COMMITTEE REPORT (ACTION)

M. Piller will present the Program Committee Report.

1. Program Monitoring

Spring monitoring visits have been scheduled as follows:

May 12-13: Job Training Center of Tehama County
May 14, 16: Trinity Occupational Training
May 19-23: Alliance for Workforce Development (Modoc, Lassen, Plumas)
June 9-10: Butte Private Industry Council
June 10, 13: Shasta Private Industry Council
June 15-16: Rural Human Services (Del Norte)
June 17-18: Siskiyou Training & Employment Program

The monitoring visit will cover participant eligibility, documentation of appropriate WIA services, and overall program design for Adult, Youth, Dislocated Worker, and the Nurse Workforce Initiative programs.

2. State Monitoring

There are no programmatic monitoring visits currently scheduled for this program year, and it is unlikely any will be scheduled prior to June 30.

3. Client Numbers

1. One Stop Centers - Job Seekers Accessing One-Stop Centers
2. WIA Enrollments - Job Seekers Enrolled in the WIA Program
3. Client Exits* - Outcome Information On Customers Leaving The Programs
4. Core Service* - One Stop Center Utilization Information

5. Employer Service* - One Stop Center Employer Service Information

* New reports open to the public. Click on "Reports" on the NoRTEC client tracking site.
4. **Caregiver Training Initiative (CTI)**

NoRTEC was funded for a total of $2,690,210 under the Caregiver Training Initiative to develop and provide training opportunities to WIA and WtW eligible clients in a sixteen county region (Butte, Colusa, Del Norte, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Plumas, Shasta, Siskiyou, Sutter, Tehama, Trinity, and Yuba Counties.) Approximately $1,200,000 is for NoRTEC County projects. The remaining $1,400,000 is for the other NCEN partners.

The time frame for the project was March 1, 2001, through December 31, 2002. To view final performance results for this program, click on the following report. [CTI Participants](#)

5. **NWI (Nurse Workforce Initiative)**

The sixteen county region of NCEN (NoRTEC's nine counties, plus Colusa, Glenn, Humboldt, Lake, Mendocino, Sutter, and Yuba Counties) was awarded $2.1 million dollars to provide Registered Nurse (RN) and Licensed Vocational Nurse (LVN) training to northern California residents.

NoRTEC, on behalf of NCEN, submitted a proposal for $3 million. Our proposal was funded, but for a reduced $2.1 million. The contract will be effective from October 1, 2002, through December 31, 2005.

Following is a report showing the award by county and Local Workforce Investment Area, and the number of enrollments so far. [NWI](#)

6. **Plant Closure Update**

There have been several plant closures in the nine county area of NoRTEC over the past three years. The following web site address is being updated as additional closures occur. Items in red are those additions since the last regularly scheduled WIB and Governing Board meeting.

[Plant Closure Update](#)

7. **Featured Community Coordinator Report**

Each meeting the Program Committee selects one of the quarterly Community Coordinator reports to feature. Following are direct links to the reports received for the quarter ending March 31, 2003:

(Note: If the link does not take you directly to the report for the April-June quarter, look for a menu selection on the web page entitled Community Coordinator or Community Coordinator Reports.)

[Butte PIC](#)
Rural Human Services (Del Norte)  
Alliance for Workforce Development (Lassen)  
Alliance for Workforce Development (Modoc)  
Alliance for Workforce Development (Plumas)  
Shasta PIC  
STEP (Siskiyou)  
Job Training Center of Tehama County  
Trinity Occupational Training (Trinity)

The "featured" Community Coordinator report this quarter belongs to the Shasta PIC. Jim Jansen, the Community Coordinator was runner-up last quarter, but his informative report this time pushed him to the front of the pack this quarter. The Plumas Alliance for Workforce Development's report was a close runner-up due to the "consistently good reports" that come from this county. The readers liked the use of graphics and the pictures, and appreciated its upbeat tone.

Butte's report was noted for its nice and professional newsletter format, although a few of the members would prefer being able to click on a link that took them directly to an html page, rather than having to load it into Adobe Acrobat reader. One member asked what happened to previous quarter's reports. Del Norte's was praised for its many pictures and themed backgrounds, although the bright background on this report while nice to look at it, made it a little difficult to read. The Lassen report had some good links to other websites, and one of the members said it was nice to read the success story. (It was also interesting to read a little about our new Lassen Supervisor, Jim Chapman!) The Modoc report gathered some great reviews, particularly for the report on the Squirrel Round-up. (Some of the members thought pictures should have been included!) The Siskiyou report was mentioned for its "What's New" and "Do's and Dont's" sections. Tehama's report was noted for its "Can-Can" displays and its pleasant to look at, easy to read format. Some of the members mentioned Trinity's nice layout of upcoming events and the nice pictures that were included.

It was noted by some of the Committee members that the coordinators are putting so much work into their reports that it is almost impossible to pick a clear winner. Members said the type of information and the way it is reported varies so much from site to site, that they need to revisit what their criteria are for selecting a "featured" report each quarter.

Take few minutes to read the reports from all nine counties. They are informative and fun. Our Community Coordinators are putting a lot of work into keeping you informed.

8. Business First Report

The WIB and Governing Board adopted program policies and endorsed a program perspective that encourages the NoRTEC One Stops to assist local business as their primary customer. Local and NoRTEC wide efforts to achieve this goal will be presented as a regular agenda item.

1. Web site Technology Initiative (Update)
The second round of one day business website workshops are almost finished. Only Butte, Del Norte and Trinity (round three for Trinity) to go. We have helped produce 65 published web sites so far. The plan is to provide "Train the Trainer" training to local program staff, so they can carry on the workshops themselves as part of the routine business services offered locally.


Websites by County:  [cb/pgb/business_websites.html](http://cb/pgb/business_websites.html)

Lita Evans of "Dinner's Ready - Personal Chef Service" and the ever popular website  [http://www.dinnersready.bizland.com/](http://www.dinnersready.bizland.com/), (developed at a website workshop in Shasta County) has agreed to come to the meeting and tell us the benefits of her web site.

Additional input from attendees of workshops in Modoc, Lassen and Plumas has been captured on videotape and will be presented by Traci Holt, AFWD.

2. **Entrepreneur Training (Update)**

Hey, we are getting closer. We funded a pilot project a year ago to see if we could discover companies/entrepreneurs with fast-growth concepts/potential in the North State (more specifically NoRTEC). If yes, were any Venture Capitalists or "Angel Investors" willing to invest in our area? So far, none of the attendees of the two primary workshops we offered have made it to the big time. But here is a Chico company that went through the same program, and has gone from three employees to 120 employees.

Sac Bee Story:

*Name game: AdExpedia is a fast-growing Chico firm with a pretty descriptive name. It helps newspapers incorporate display ads and advertising inserts into their Web sites. It expedites ads. AdExpedia.*

*But, reluctantly, it has decided to change its name in the face of a trademark infringement claim from online travel agency Expedia Inc. The new name? Travidia. It doesn't have the same kind of mission-defining clarity as the original name. "It's not designed to mean anything," acknowledges CEO John Strisower.*

*But it does have one huge plus. It's not shared by any other companies, anywhere. "We talked about a number of names," Strisower says. "This is the one that came back after a Google search" with no hits.*

*Whether it's AdExpedia or Travidia, the company is doing well. It has more than 100 newspaper clients and 120 employees. It just closed a Series B funding round (that included as an investor the chairman of Internet ad pioneer DoubleClick), and it's edging ever closer toward profitability*
3. **Rural Employment Initiative (Information)**

Jim Jansen, Community Coordinator, Shasta PIC, will provide an update on the Rural Employment or Sector Initiative. This project is focused on developing an employment strategy for low income rural residents of the county in a specific industry. The initial research phase was completed in 2002 with Health Care being chosen as the target industry.

Phase 2 is just starting and consists of establishing an implementation committee that includes Health Care Providers, Social Service Organizations and Work Force Development Agencies. The goal is to develop training and employment opportunities in health care and at the same time support the economic vitality of the industry to offer livable wages and career advancement opportunities.

While the initiative is focused on Shasta County it will have a regional impact as all counties are faced with many of the same challenges in providing quality health care, quality jobs, and a skilled labor force.

4. **Construction Boot Camp**

Trinity Occupational Training recently sponsored the Construction Boot Camp (initially developed in Shasta County) for Trinity County. Laird Crandall, will provide an overview of the camp, including recruitment, the class, and results so far.

5. **Business Services (Information)**

We are trying to put together a comprehensive look at our full range of business services. C. Brown put together an outline that captures most of it ([cb/pgb/layoffavlversion.html](http://cb/pgb/layoffavlversion.html)). Janis Trueblood (Community Coordinator for Plumas) and Jim Jansen (Community Coordinator for Shasta) took the outline and helped bring it to life with a power point show. We are far from a finished product, but T. Brown will present what we have so far.

6. **Internet Classroom (Information)**

As reported at the last meeting, we got a good package deal on hundreds of internet classes which are available for our One Stop staff, job seekers and local business. We are off to a slow start, but we have a three year contract, so we still have plenty of time to get the word out. T. Brown will provide a brief update.

9. **Policy Update (Information)**

NoRTEC Administration frequently updates it program policies to provide guidance to our local programs and to reflect changes made at the State and Federal levels.

During the last meeting, the WIB and Governing Board were asked to approve changes to several policy items. One of those changes is listed below:
The definition of "employed" has been changed to read:

An employed individual is one who is currently working as a paid employee or who works An employed individual is one who, during the seven consecutive days prior to completing an application, did any work at all as a paid employee, in his or her own business, profession or farm, or works 15 hours or more as an unpaid worker on a farm or in an enterprise operated by a member of the family, or is one who is not working, but has a job or business from which he or she was temporarily absent because of illness, bad weather, vacation, labor-management dispute, or personal reasons, whether or not paid by the employer for time off, and whether or not seeking another job.

One of the WIB members asked if the 15 hour rule applied to the part of the definition that says, "...who is currently working as a paid employee..." Investigation by staff has confirmed that the State and Federal definition is to be stated as noted above. There is no 15 hour minimum for a "paid employee." The State Policy Unit has said that if an individual works at all as a paid employee, regardless of the number of hours, then he/she is to be considered "employed."

This does not require a policy change, because the motion made by the WIB and Governing Board to approve the policy definition, included a notation that the "15 hours per week" for paid employees was to be added, if necessary.

10. NoRTEC Youth Council

The Youth Council has not met since the last meeting.

RECOMMENDED ACTION:

The Program Committee recommends WIB approval of the Third Quarter Program Committee Report.

The Program Committee recommends Governing Board approval of the Third Quarter Program Committee Report.

8. FINANCE COMMITTEE REPORT (ACTION)

B. Hamby, Finance Committee Chair, will present the Finance Committee report.

1. PY 2002/2003 Funding (INFORMATION)

Currently, NoRTEC has $16,774,847 in available funds for the program year July 1, 2002, to June 30, 2003. An additional $1,882,541 has been requested. If all the requested funding is received, NoRTEC will have $18,657,388 in available funding for the 2002/2003 program year, a $1,193,040 decrease from the amount of funding available in PY 2001/2002. The decrease in funding is primarily due to congressional reductions in WIA funding (we received a 20% reduction in our Dislocated Worker allocation from last year) and reduced availability of special project funding from the State.
A history of NoRTEC funding levels under WIA can be found below

**Historical NoRTEC Funding Levels Under WIA**

<table>
<thead>
<tr>
<th>Project</th>
<th>Funds Available from July 1, 2002</th>
<th>Additional Funds Requested</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult</td>
<td>$3,996,162</td>
<td>0</td>
<td>$3,996,162</td>
</tr>
<tr>
<td>Youth</td>
<td>$4,030,041</td>
<td>0</td>
<td>$4,030,041</td>
</tr>
<tr>
<td>Dislocated Worker</td>
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<td>$2,499,186</td>
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<tr>
<td>Rapid Response</td>
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<td>$1,459,305</td>
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<tr>
<td>Core &amp; Intensive Project</td>
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<td>$50,285</td>
</tr>
<tr>
<td>STARRS</td>
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<td>$455,226</td>
</tr>
<tr>
<td>North STARRS</td>
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<td>$2,000,000</td>
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<tr>
<td>MCLAUS</td>
<td>$0</td>
<td>$1,000,000</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Caregiver Training</td>
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<td>$721,933</td>
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<tr>
<td>Local Board Travel</td>
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<tr>
<td>Universal Access</td>
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<td>$2,100,000</td>
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<td>Youth Development Grant</td>
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<tr>
<td>Groundfish</td>
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<td>$48,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$16,774,847</strong></td>
<td><strong>$1,882,541</strong></td>
<td><strong>$18,657,388</strong></td>
</tr>
</tbody>
</table>


1. **PY 2002/2003 Contracts Summary**

   This report shows the total amount of funding in contracts with the State, the source of that funding and its allocation within NoRTEC for the 2002/2003 program year. As of March 31, 2003, NoRTEC had a total of $16,774,847 available in State contracts for the 2002/2003 program year. This report includes only amounts available in the current year. Amounts expended in prior years are not included.

2. **PY 2002/2003 Service Provider Contract Modifications**

   This report shows the changes between December 31, 2002, and March 31, 2003, in the service provider contract amounts available for expenditure in the current program year. This report shows only contract amounts available in the current year. Contract amounts expended in prior years are not included.

   Service provider contract changes during the second quarter included an elective transfer by all service providers of 20% Dislocated Worker Funding to the Adult Program. An additional $62,500 per county was awarded based upon the receipt of the remaining balance of the North STARRS project. The first year's funding of the Nurse's Workforce Initiative was awarded to all service providers based upon service provider application and demonstrated need.

   Contract modifications also included the award of additional funding based upon service provider application,
demonstrated need and available funding. Butte, Del Norte, Shasta, Tchama, and Trinity received an additional $65,000, $32,065, $135,000, $20,000 and $4,720 in Rapid Response funds, respectively.

3. PY 2002/2003 Program Expenditure Report

This report shows each subcontractor's total available balance for the program year (July 1, 2002, to June 30, 2003), the cumulative expenditures for the nine months ended March 31, 2003, and the remaining balance at March 31, 2003, for each specific funding title and program type. This report shows only contract amounts available in the current year. Contract amounts expended in a prior year are not included.

The expenditures in italics are funding titles where the service provider is not in compliance with NoRTEC's required expenditure rate at March 31, 2003. This determination is based upon the current 90% NoRTEC required expenditure rate. There is a proposal below to lower the NoRTEC required expenditure rate for allocated funding titles from 90% to 80% per year. There do not appear to be any items of concern at this time.

Background:

NoRTEC service providers are generally required to spend 90% of each year's allocation by the end of the program year (there is a proposal below to change the required expenditure rate from 90% to 80%). For the convenience of monitoring, NoRTEC uses a 25% per quarter expenditure rate as a guide for assessing expenditures throughout the fiscal year (25% first quarter, 50% second quarter, 75% third quarter and 100% final quarter). A corrective action plan (an explanation from the service provider of how they intend to utilize the funds by the end of the funding period) is automatically required from a service provider if quarterly expenditures vary by more than 10% from the quarterly target rate. The required expenditure rates apply to regular funding titles only and do not apply to special projects.

"Excess" funds may be voluntarily returned by a service provider or recaptured by NoRTEC if it appears that a service provider will not be able to effectively utilize them by the end of the funding period. These funds are then redistributed to other NoRTEC service providers demonstrating a greater need, or returned to the State if they cannot be effectively utilized within the consortium. Early detection and correction of expenditure problems is important because it allows time for the funds to be put to good use by service providers in other consortium counties. In addition, the effective use of funds directly affects NoRTEC's ability to secure additional funding in future years.

4. PY 2002/2003 NoRTEC Administrative Entity Expenditure Report

This report shows the Administrative Entity (AE) expenditures against the annual line item budget for the nine months ended March 31, 2003. At March 31, 2003, the NoRTEC Administrative Entity had expended 67% of its Operating budget, 168% of its Special Projects budget, and 156% of its Capacity Building budget. The budget expenditures are detailed in the attached line-item report.
The overexpenditure of the Special Projects and Capacity Building budgets is being addressed by a proposed budget increase action item below. There are no items of concern regarding the Operating budget at this time.

**PY 2002/2003 NoRTEC WIB and Governing Board Expenditure Report**
This report shows the WIB and Governing Board expenditures against the annual line item budget for the nine months ended March 31, 2003. At March 31, 2003, the WIB/GB had expended 46% of its total budget. There are no items of concern at this time.

3. **PY 2002/2003 Administrative Entity Budget Increase (ACTION)**

Due to the purchase of WIB/GB computers and e-learning licenses, the NoRTEC Administrative Entity's Special Projects and Capacity Building budget line-items are overspent.

The Finance Committee is recommending that the special projects budget be increased by $100,000 and the capacity building budget be increased by $50,000. The increase would cover the WIB/GB computers and e-learning licenses. Both of these items could have been included in the Special Projects budget, but since the e-learning licenses relate to capacity building, we are requesting $100,000 in the Special Projects budget for the computers, and $50,000 in the Capacity Building budget for the e-learning licenses.

NoRTEC has available funding which must be spent by June 30, 2003, to cover the proposed budget increases.

**RECOMMENDED ACTION:** The WIB Finance Committee is recommending that the PY 2002/2003 NoRTEC Administrative Entity Special Projects budget and Capacity Building budget be increased by $100,000 and $50,000, respectively to a total of $200,000 and $100,000, respectively.

4. **Modification of Required Service Provider Required Expenditure Rate (ACTION)**

NoRTEC service providers are required to spend 90% of each year's allocated funds (Adult, Youth and Dislocated Worker) by the end of the program year. This requirement exists for two reasons. First, unspent allocated funds are recaptured and redistributed by the State, and we wanted to make sure that we did not have any funds recaptured. Second, timely expenditure of allocated funds enhances NoRTEC's ability to secure special projects funding from the State.

Recent developments have caused us to reexamine the 90% expenditure requirement. First, the threshold for recapturing unspent funds by the State is now lower. This means that we can spend at a lower rate and still avoid recapture. Second, declining allocated funding levels and delayed notification of special projects application funding have made local program management much more difficult.

Therefore, the Finance Committee is recommending that the required expenditure rate for allocated funds be reduced from 90% to 80%. Staff feels that this 10% reduction will give local programs additional flexibility to deal with fluctuating funding levels
without jeopardizing NoRTEC's future ability to secure special projects funding. Staff does not anticipate any negative impacts from lowering the expenditure requirement.

**RECOMMENDED ACTION:** The WIB Finance Committee is recommending that the required expenditure rate on allocated funds for NoRTEC service providers be reduced from 90% to 80%.

5. **PY 2003/2004 NoRTEC ADMINISTRATIVE BUDGET (ACTION)**

The WIB Finance Committee is recommending that the PY 2003/2004 Administrative Entity budget be approved at $789,600, subject to the availability of funding. This is the same total amount that is currently budgeted for PY 2002/2003, with some minor changes to individual line-items. Please see the attached budget and narrative for details. Sufficient funding to cover this budget is anticipated.


**RECOMMENDED ACTION:** The WIB Finance Committee is recommending that the PY 2003/2004 NoRTEC Administrative Entity budget be approved at $789,600, subject to the availability of funding.


The WIB Finance Committee is recommending that the PY 2003/2004 WIB/GB Budget be approved at $75,000, subject to the availability of funding. This is the same amount budgeted in PY 2002/2003, with no changes to individual line-items. Please refer to the Budget Narrative for more details. Sufficient funding to cover this budget is anticipated.


**RECOMMENDED ACTION:** The WIB Finance Committee is recommending that the PY 2003/2004 WIB/GB budget be approved at $75,000, subject to the availability of funding.

7. **NoRTEC Monitoring of Service Providers (INFORMATION)**

Fiscal and procurement monitoring of service providers is being conducted by staff during April, May and June, in preparation for the upcoming State monitoring in June (see below). Results of the reviews will be reported at the next board meeting.

8. **State Monitoring of NoRTEC (INFORMATION)**

NoRTEC is expecting a State monitor from EDD to review NoRTEC's fiscal and procurement systems during the week on June
2, 2003. The State monitor will be at the NoRTEC administrative office for three days and then will visit the Shasta PIC for the balance of the week. If available, results of the review will be reported at the next board meeting.

9. PY 2003/2004 Funding Allocations (INFORMATION)

NoRTEC has been notified of its PY 2003/2004 funding level for the allocated funding titles. The Adult allocation will be $2,400,856, which is a 24% decrease from the 2002/2003 allocation. The Youth allocation will be $2,630,770, which is a 26% increase from the 2002/2003 allocation. The Dislocated Worker allocation will be $1,789,445, which is a 28% decrease from the 2002/2003 allocation.

The State is painfully slow in giving individual county allocations, so we do not know how these allocations will be split among the nine individual counties. We hope to have that information available soon to facilitate local planning.

RECOMMENDED ACTION:

NoRTEC WIB approval of the PY 2002/2003 Third Quarter Finance Report.


9. STATUS OF FUNDING APPLICATIONS (UPDATE)

1. Prior Approval:
   1. The two NCEN regional applications for "Incentive Funding" (Caregiver Training and Entrepreneurial Training) have not been funded. There is talk of some amount of funding being made available for incentive grants, but we have not received anything official.
   2. The application for a technology grant to provide internet training to local employers in the NCEN area has not been submitted. Staff are still thinking through program design and how best to approach the decision makers. The primary concern is not competing with other NoRTEC Program/Participant related applications for limited funds.

2. New Applications:
   1. Work Incentive - Staff submitted a regional application for $200,000 as part of a State WIB application for "Work Incentive" funds to provide job coaching for disabled participants in four counties; Del Norte, Humboldt, Mendocino, and Tehama. (These are the counties that expressed interest, and are not submitting their own application).
   2. North STARRS II - Staff are preparing a NCEN regional application to carry on the funding for dislocated workers in a 16 county area; NoRTEC (Butte, Del Norte, Lassen, Modoc, Plumas, Shasta, Siskiyou, Tehama, Trinity), North Central (Colusa, Glenn, Lake, Sutter, Yuba), Humboldt, and Mendocino Counties. The total requested amount will be $4,400,000, or $250,000 per county plus admin.

RECOMMENDED ACTION

WIB approval of staff submitting an application for $200,000 to provide job coaching for disabled participants in the
counties of Del Norte, Humboldt, Mendocino, and Tehama, and an application for $4,400,000 to provide employment and related services for dislocated workers in the sixteen county NCEN region.

Governing Board approval of staff submitting an application for $200,000 to provide job coaching for disabled participants in the counties of Del Norte, Humboldt, Mendocino, and Tehama, and an application for $4,400,000 to provide employment and related services for dislocated workers in the sixteen county NCEN region.

10. 2003 ANNUAL COUNTY PROFILE SERIES (INFORMATION)

Dan Ripke, Director, Center for Economic Development, California State University, Chico, will present an overview of the county profiles for the NoRTEC area. Copies will be distributed to the WIB and Governing Board members for their county.

11. PENDING LEGISLATION

Time permitting, C. Brown will discuss pending legislation, specifically Personal Reemployment Accounts and WIA Reauthorization.

1. HR 444, Personal Reemployment Accounts - The core of this bill (H.R. 444) is to offer a "personal reemployment account" (PRA) to individuals identified as likely to exhaust their unemployment compensation. These accounts are worth up to $3,000 to be used by the individual to purchase training, supportive services, transportation or work supports, or to redeem for a reemployment bonus if they get a job. Please refer to the attached for more details /cb/PGB/PRA_Briefing1.html

2. HR 1261, WIA Reauthorization. - This bill is ready for consideration by the full House of Representatives. Key points:
   - Combines Adult, Dislocated Worker and Wagner-Peyser funding into one block grant.
   - Splits the new combined Adult, Dislocated Worker and Wagner-Peyser block grant with 50 percent of the funding going to states and 50 percent to local areas. Of the 75 percent that goes to the State, 25 percent would be distributed by an equitable formula (determined by the Governor) to the local areas as either cash or State employees, or both, to be used for core services and staff.
   - Re-focuses youth funding from in-school to out-of-school youth, with 30% for in-school and 70% for out-of-school.
   - Removes one-stop partners as mandatory members of local WIBs.
   - Adds additional agency representation to the state WIB, while retaining a business majority.
   - Provides infrastructure funding from a portion of the mandatory partners. The Governor, in consultation with the state Board, would determine that proportion.
   - Establishes a new State certification process to provide the one-stop infrastructure funding.
   - Allows up to 10% of the Adult funds to be spent on incumbent worker training.
   - Requires the reallocation of State funds (for under-expenditure) to be based on accrued rather than flat expenditures.

12. OLD BUSINESS (INFORMATION)
Old Business items may be brought up for discussion, at the pleasure of the NoRTEC WIB/Governing Board members.

13. **NEW BUSINESS (DISCUSSION)**
   1. WIB and Governing Board - Thursday, July 31, 2003, in Chico.
   2. Additional New Business items may be brought up for discussion, at the pleasure of the NoRTEC WIB/GB members.

14. **ADJOURNMENT**

NoRTEC is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

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